

Sample Letter to Broker

Dear:

I would like to make a gift of stock on [insert date] to Hibiscus Children's Center. Please transfer [number] shares of [company name] to the charity on [indicate month, year when you would like transfer to occur].

Use the following transfer instructions:

Broker Dealer: Raymond James

DTC: 0725

Account #: 28165973

Account Name: Hibiscus Children's Center (EIN 59-2632361)

It is important to notify the Gift Processing Department of the gift being transferred. Contact information is as follows:

Hibiscus Children's Center

Michelle King

PO Box 1406

Jensen Beach, FL 34958

E-mail: mking@hcc4kids.org

Phone: 561.452.5791

Hibiscus Children's Center will provide a receipt to me for this gift.

Thank you for your prompt attention to this matter.

Sincerely,

cc: Hibiscus Children's Center