

DATE

IRA Administrator/Broker/Mutual Fund Group/Custody Agent  
NAME  
ADDRESS

**RE: IRA Charitable Rollover for the Tax Year 20\_\_**

Dear Sir/Madam,

I wish to make a charitable distribution directly from my Individual Retirement Account (# \_\_\_\_\_) to Hibiscus Children's Center, Federal Tax ID # 59-2632361.

Please transfer \$ \_\_\_\_\_ (maximum \$100,000) to Hibiscus in full or partial satisfaction of my minimum required distribution for 20 \_\_, and complete transfer before December 31.

The qualified charitable distribution should be made directly to Hibiscus Children's Center at PO Box 1406, Jensen Beach, FL 34958.

Hibiscus Children's Center is a qualified organization to receive this IRA charitable rollover gift and is neither a donor advised fund nor a supporting organization. No goods or services will be provided in exchange for this contribution.

In your transmittal to Hibiscus, please reference my name and address as the donor of record in connection with this transfer, and copy me on your transmittal.

If you have any questions, please call me at \_\_\_\_\_ or contact Michelle King at Hibiscus Children's Center at 561.452.5791.

Thank you.

Sincerely,

Donor Name  
Donor Street Address  
City, State Zip

CC: Michelle King, Hibiscus Children's Center

For Donor: Please retain this letter with your important tax documents